Mobile App

Download the app to your mobile device(s) in one of two ways:

• Visit the Living As A Leader website at www.livingasaleader.com/mobile-app and select the appropriate Apple or Android link.

• Go directly to the App Store or Play Store and install the Living As A Leader mobile app.

Login Credentials

• Refer to the email you received from info@livingasaleader.com prior to your first workshop to setup your login credentials. Your user name is your work email address.

• You may also set up or reset your password on the login page of the mobile app.

Weekly Tips & To Do’s

1. When a Weekly Tip & To Do is available, you will receive two notifications:
   • Badge notification on the app icon
   • Email notification from info@livingasaleader.com

2. Tips and To Do’s will unlock automatically when available.

3. Control notifications through the iOS or Android settings.

4. Tap on the Options Menu on the upper-left corner of the mobile app, select View Intro and swipe to page 3 to verify your notifications are enabled.

5. iOS users please use the iOS Settings > Living As A Leader > Notifications and scroll down to make sure your Show as Banners mode is set to Persistent.

eLearning

Access eLearning in one of two ways:

• From the main menu in the mobile app, select eLearning, then Go to eLearning Portal.

• Visit www.livingasaleader.com and click on the eLearning icon at the top right of any web page.

eLearning Menu

Inside the eLearning Portal, the navigation tile at the top right of the screen will take you to the following:

• My Learning to access the eLearning courses that are available within one business day after each workshop.

• Once inside My Learning, select Learning Library in the black bar at the top of the screen to access other leadership resources.

• Click on your picture/avatar to update your personal profile.

Tech Support for Technology Tools

Find answers to common questions at www.livingasaleader.com/technology-help.

Mobile App

• From the main menu, select Technology Tools and Help and Support.

eLearning

• Inside the eLearning Portal, click on your picture/avatar and view the contact information for tech support.

For all other tech support issues, email Living As A Leader at techsupport@livingasaleader.com.